

BACHELOR OF APPLIED SCIENCE

Take the next step.



Earn a Bachelor of Applied Science (BAS) online through Boise State University.

The BAS complements and builds on your technical associate degree (AAS) and is the perfect next step to advance your career.



Complete your degree fully online



Full- or part-time options to fit your schedule



Maximize your technical education

“The BAS program has allowed me to develop different skills and set me up to be a leader and supervisor. It has prepared me for my future.”

- Brandon H., Bachelor of Applied Science Student



BOISE STATE UNIVERSITY

Contact us for more information:

appliedscience@boisestate.edu

(208) 426-3496

appliedscience.boisestate.edu

ONLINE TRANSFER GUIDE

Associate of Applied Science,
Office Professional



1st Semester

Course Title	Credits
BOT 146 Keyboarding I	1
BOT 147 Keyboarding II	1
BOT 148 Keyboarding III	1
BOT 151 Leadership I	1
BOT 170 Business Document Processing	3
BOT 180 Financial Business Applications	3
BOT 190 Mechanics of Business Writing	3
MKT 112 Introduction to Marketing	3

2nd Semester

Course Title	Credits
ACC 110 QuickBooks for the Office	3
BOT 150 Employment Strategies	1
COM 101 Fundamentals of Speech	3
ENG 101 English Composition	3
OFP 130 Data Entry-Spreadsheets	1
OFP 140 Electronic Office Concepts	3
OFP 152 Practicum I	1

3rd Semester

Course Title	Credits
MAT 123 Mathematics in Modern Society	3
MGT 216 Human Resource Management	3
OFP 210 Advanced Office Applications	3
OFP 227 Database Management	3
OFP 252 Practicum II	2
Other General Ed Elective	3

4th Semester

Course Title	Credits
BOT 216 Supervised Work Experience	3
ENG 202 Technical Communications	3
OFP 141 Business Presentations	3
OFP 220 Integrated Office Concepts	3
SOC 101 Introduction to Sociology OR PSY 101 Introduction to Psychology	3

Bachelor of Applied Science,
Business Bridge to Career
Minor



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1st Semester

Course Title	Credits
BAS 305 Introduction to the Applied Sciences	1
ENGL 102 Intro to College Writing and Research	3
DLV Visual and Performing Arts	3
DLL Literature and Humanities	3
DLN Natural, Physical, and Applied Science	3
Elective	3

2nd Semester

Course Title	Credits
DLN Natural, Physical, and Applied Science w/lab	4
UF 200 Civic and Ethical Foundations	3
BAS 310 Communication in the Applied Sciences	3
BUSBTC 301 Business Foundations 1	3
BUSBTC 302 Business Foundations 2	3

3rd Semester

Course Title	Credits
BAS 425 Creating a Culture of Safety	3
BUSBTC 310 Creating Value for People	3
BUSBTC 320 Creating Value for Customers	3
BUSBTC 330 Creating Value through Investment	3
MDS 410 Case Studies in Leadership	3

4th Semester

Course Title	Credits
BAS 495 Capstone in the Applied Sciences	3
BUSBTC 410 Business Analysis	3
MDS 420 Globalization	3
MDS 430 Ethics	3
MDS 440 Project Management and Design	3

**This is a sample degree pathway.*



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